

Technique Evaluation
Information Processing 10
Semester 2

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Item	How many times out of 4 do you think you do this correctly?	Score
<i>DO YOU:</i>		
keep your hands on home row?	4	16
keep your eyes on the copy you are keying from and NOT watch your hands?	3	12
sit up straight?	3	3
keep your feet flat on the floor?	2	2
keep your wrists level?	4	4
pull the keyboard forward on the desk?	4	4
keep your fingers curved?	3	3
press the space bar with your thumb?	4	4
enter with your pinkie finger?	4	4
shift with the opposite hand?	4	4
Your Technique Mark	88%	

Teacher Evaluation	Score
4	16
3	12
4	4
2	2
4	4
4	4
4	4
4	4
4	4
	4
	4
91%	